

Killin and Ardeonaig Parish Church

Use of the Church and Community Rooms

Introduction

There are many groups who currently use or wish to use the Killin Parish Church (KAPC) sanctuary and community rooms. This document sets out the church's approach to the use of the buildings.

1 Insurance

1.1 Activities and events that are a recognised ministry of KAPC are insured against damage/theft to church buildings and contents by the church.

1.2 All other activities and organisations:

The organisation which is using the facilities is responsible for providing third party liability insurance against damage/theft to church buildings and contents provided by KAPC.

2. Organisations and Priorities

Priorities of bookings are:

- | | |
|------------|--|
| Priority 1 | Activities involving KAPC worship, prayer or Bible study, Kirk Session, congregational meetings, funerals etc |
| Priority 2 | Activities of other Christian organisations. |
| Priority 3 | Activities of other charities whose aims can be supported by the church as being conducive to Christian living or community groups with whom KAPC wish to engage or support. |
| Priority 4 | Other groups the Kirk Session wishes to support. |

3. Organisations or activities not permitted to use the sanctuary and community rooms:

The Kirk Session will use its discretion to ensure use is in line with the purposes of the church. The church and community rooms are not intended to be in competition with other venues in the village and Session will use discretion when taking or declining a booking, e.g. groups who would like to use the church when the McLaren Hall would seem to be a better venue will be declined a booking.

Organisations who have previously been refused use of the premises due to unresolved damage, noise levels etc. will be declined a booking.

In all cases a booking may need to be cancelled in order to allow a funeral to take place if the funeral cannot be arranged for another time.

4 Payment for the use of church premises

- | | |
|--|---|
| Standard charge | £300 for the church, community rooms for e.g. a wedding, a concert. |
| Community Rooms | £7.50 per hour, minimum 2 hours |
| Sanctuary | £15 per hour, minimum 2 hours |
| Sanctuary and community rooms together | £20 per hour minimum of 2 hours |

Discounted charges

At the discretion of the Kirk Session the standard charge may be reduced for use by charities or other organisations that the church wishes to support and that are unable to pay the standard charge.

Use by members of the congregation.

For occasional use by members of the congregation, such as for children's parties in the community rooms, there will be no charge on the basis that such people support the building financially through their offerings.

Use as part of church ministry or outreach

There will be no charge for use of any church facilities by groups substantially comprised of church members/attendees or for events which form part of the church outreach programme. However, if such groups wish to make a donation it will be accepted.

For the avoidance of doubt the following are examples of activities regarded as part of the ministry/outreach programme:

| | | | |
|--------------|------------------|----------------|----|
| Soup lunches | Fellowship meals | Killin Connect | AA |
| Craft group | Guild | | |

Room preparation

In all cases except funerals, the preparation should be done by the user and the room left as found.

5 Approval of use of church facilities

The Kirk Session has the ultimate authority as to who can use church facilities. However, approval for use on a day to day basis is delegated to the Session Clerk and Minister, who will defer to the Kirk Session when appropriate.

Use of sanctuary

The sanctuary is only to be used for activities related to the ministry and outreach of the church and to other uses approved on a case by case basis. As a guide:

Approval likely

Concert by Killin Community Choir
Occasional church events serving alcohol

Approval unlikely

A large birthday party serving alcohol.
Many other events serving alcohol